

GUIDANCE FOR ASIA-PACIFIC RALLY

(August 2004)

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F.I.C.C. ASIA-PACIFIC COMMISSION

I. GENERAL

1. Objects

Objects of the Asia-Pacific Rally are to develop friendship and mutual understanding among the member clubs and associations of the F.I.C.C. Asia-Pacific Commission (hereinafter called "the Commission"), to make Federation Internationale de Camping et de Caravanning (hereinafter called "F.I.C.C.") known in the Asia-Pacific region and to stimulate non-member clubs and associations of the said region for admission into F.I.C.C.

2. Principles

- The Commission organizes the Asia-Pacific Rally (hereinafter called "the Rally") under the patronage of F.I.C.C.
- One of the member clubs and associations (hereinafter called "the Host") of the Commission will host the Rally in turn in its domain.
- Main participants are habitants in the Asia-Pacific region, however also participants from other parts of the world will be welcomed.

3. Obligations

- All expenses arising from execution of the Rally should be defrayed by the Host.
- All participants to the Rally should be in possession of a valid International Camping Card (C.C.I.).
- The Host should pay 10% of the total amount of registration fees for foreign participants as the rally contribution to the Commission.
- All regulations included in this guidance should be observed.

II. RULES OF RALLIES

1.No member is entitled to use the term "Federation Internationale de Camping et de Caravanning" or its abbreviated form "F.I.C.C." at any event without prior permission from the F.I.C.C. Council.

2.The Rally may be organized by the Commission every year. The Commission shall decide the Host of the Rally two years in advance.

3.The place, date and duration of the Rally together with the registration fees shall be decided by the Host, after securing the agreement of the Commission.

4.For publicity all essential information including the place, date and duration of the Rally as well as the registration fees shall be noticed by the Host to all clubs and associations interested at least one year before the Rally.

5.All detailed information relating to the Rally along with an application form shall be sent by the Host to the above clubs and associations at least six months before the Rally.

6.The Host must pay the rally contribution to the Commission within six months after the Rally.

7.In order to uphold the standard and tradition of the Rally, the Host must observe this guidance. Any deviation from these rules is to be approved by the Commission.

III. CEREMONIES

OPENING CEREMONY

1.Time

Opening ceremony is to take place preferably in the afternoon or early evening.

2.Platform

- A platform should be large enough to accommodate members of the F.I.C.C. Council, the representative of the host and important personalities of the host country.
- Seating should be provided preferably with places named.

3.Flags

- The Asia-Pacific flag should be hoisted in the center of the line of flags.
- The national flags should be hoisted in alphabetical order. The flag of the host country may be hoisted next to the Asia-Pacific flag.

4.Order of Ceremony

(1) Music is played while participants are assembling.

(2) National anthem is played, when all is ready.

(3) Speeches

President of the Host

Mayor

Representative of F.I.C.C.

(4) Short entertainment could be inserted.

(5) Hoisting of flags

The Asia-Pacific flag and national flags are hoisted right way up. At the same time the band plays the "Ode to Joy" from Beethoven's symphony No.9 "Choral", finishing in a crescendo. The hoisting of the flags should be controlled so that they reach the top of the mast at the same time.

(6) The Chairman of the Commission will say "I now declare the ... th Asia-Pacific Rally Open".

CLOSING CEREMONY

1. Time

A closing ceremony is to take place preferably in the morning.

2. Platform

- Platform is as for Opening but places could be limited.
- Seating should be provided preferably with places named.

3. Order of Ceremony

(1) Music is played while participants are gathering.

(2) Speech by President of the Host

(3) Speech by the representative of F.I.C.C.

(4) Awarding

(5) Lowering of flags

The Asia-Pacific flag and national flags are lowered to the accompaniment of "Ode to Joy", ending slowly and diminuendo. The Asia-Pacific flag is folded by 3 persons and formally presented by the President of the Host to the Chairman of the Commission. The Chairman formally presents the flag to the president of the host club or association of the next rally.

(6)The Chairman of the Commission formally declares the Rally closed.

(7)The band plays "Auld Lang Syne" and participants join (One verse and two choruses only).

Notes for the Opening and Closing Ceremonies

- * Speeches should be as short as consistent with courtesy and briefly translated into necessary languages.
- * The Commission should award five member clubs and associations which contributed to the success of the rally.
- * The procedures described above may be slightly modified based on needs or wishes of the Host. Important changes should be consulted with the Commission in advance.

IV. REGULATIONS FOR RALLY PARTICIPANTS

All the participants observe the following rules and the Host should ensure it by giving instructions in a proper form to them.

1.Participation

The camp will be open at ... on ... and will close at ... on ... The present regulations will be valid for this period.

2.Entry

Entry to the camp is forbidden to the public.

All participants must be duly registered and be in possession of a valid International Camping Card (C.C.I.).

Participants should always wear an ID card distributed by the Host both inside and outside of the Rally site during the Rally.

3.Pitches

Once a pitch has been allocated, it shall not be changed without the express permission of the steward responsible for the area in any circumstances.

4. Motor Vehicles

Entry and exit of vehicles is prohibited between the hours of 23:00 and 07:00.

Motor vehicles must not be used unnecessarily in the camp.

The speed limit for motor vehicles is 5 km/h.

Only one way is available in the campsite.

5. Conduct

In dress and behavior both in and out of the camp, participants shall conduct themselves with due regard to the conventions of the host country and the consideration of their fellow participants.

6. Noise

Except in places specially authorized for evening entertainment there shall be no noise between 23:00 and 07:00. Generators for electricity are prohibited in the site at all times.

7. Hygiene

Rubbish must be separated in a prescribed way into food wastes, combustibles, incombustibles etc. and be placed in receptacles provided.

Wastewater must be emptied in places provided and in no case may it be thrown on the ground.

Chemical toilets may be emptied only in places specially indicated.

8. Animals

Animals must be under control at all times. They must not foul the campsite. Within the camp, dogs must be on a lead.

9. Fire and Accidents

All cases of fire and accident must be reported to the sector steward.

The use of open fires is prohibited unless expressly authorized.

10. Propaganda

Propaganda of a political or religious nature is forbidden in the camp.

Without written authorization from the Host, commercial publicity or the sale of articles is forbidden.

11. Loss or Damage

The Host will not be responsible for loss or damage to the person or property of any participant.

Damage to the installations will be chargeable to the person responsible.

12. Complaints

The Host reserves the right to correct and, if necessary, expel any participant whose behavior at the Rally is the cause of a complaint which, on enquiry, is found to be justified.

V. CONDITIONS FOR ACCORDING F.I.C.C. PATRONAGE

The F.I.C.C. Council may grant patronage, when appropriate, to major events of an international character. The following conditions must be met.

- a) Patronage is granted only to F.I.C.C. members or to clubs affiliated to an F.I.C.C. member club or association.
- b) There should be no objection on the part of any other members in the country where the event is to take place.
- c) The time of the event must not coincide with that of events officially organized by F.I.C.C.
- d) F.I.C.C. can accept no responsibility for the event, either financially or legally. The applicant must specify and confirm this point in his/her letter. If need be, the legislation of the country in question should be consulted.
- e) The applicant must make the request for patronage at least six months before the event and the place, dates, organizer(s) and purpose indicated, together with any other information which might be required by F.I.C.C..
- f) The announcement of patronage may not be published by the applicant before it has been confirmed in writing by F.I.C.C.

g) The request must be renewed every year, even if it concerns an annual event for which patronage has previously been granted.

h) Three months after the event F.I.C.C. must receive a complete report which will include the number of participants per country.

i) In exceptional cases, the F.I.C.C. Council is fully empowered to amend the above conditions. Its decisions are final.