

(08.2001)

## F.I.C.C. Asia-Pacific Commission

# REGULATIONS

### 1. General

- 1.1 The Chairman and members of the Asia-Pacific Commission (hereafter called “Commission”) work on a voluntary basis.
- 1.2 Neither the Commission nor its Chairman may enter into any contractual commitments in the name of the F.I.C.C. without the permission of the F.I.C.C. Council.

### 2. Member

- 2.1 The F.I.C.C. Council, after consultation with the Chairman, should appoint the members of the Commission among candidates put forward by the member clubs and associations.
- 2.2 Each country may nominate no more than four candidates.
- 2.3 The term of office of Commission members is three years.

### 3. Chairman

- 3.1 The Chairman should be selected among the Commission members of the country which shall host the Asia-Pacific Rally for the year concerned.
- 3.2 The Chairman is responsible for organizing the Asia-Pacific Rally in his country.
- 3.2 The Chairman should submit a working program to F.I.C.C. at the beginning of each year.
- 3.3 The Chairman must make a report on the activities of the Commission during the previous year and submit it to F.I.C.C. 120 days before the F.I.C.C. General Assembly.
- 3.4 The Chairman must convene a meeting by sending a notice to each member club and association of the Commission as well as F.I.C.C. at least 30 days before the meeting. The convening notice should contain the agenda, place and time of the meeting.
- 3.5 The Chairman must make a protocol of the meeting within a maximum period of 60 days after the meeting and send it to each member club and association as well

as F.I.C.C.

- 3.7 The Chairman can entrust the Secretary General with some parts of his tasks.
  
4. Secretary General
  - 4.1 The Commission must appoint the Secretary General for the term of three years.
  - 4.2 The Secretary General executes, entrusted by the Chairman, all works which are necessary for the smooth management of the Commission such as convening meetings, preparing agenda, making minutes of meetings and all kinds of correspondence.
  - 4.3 The Secretary General must keep account books of the Commission and make a financial report.
  - 4.4 The Secretary General can set up the secretariat in his private address.
  
5. Audit
  - 5.1 The Commission must appoint an auditor to conduct an annual audit on the books and accounts.
  - 5.2 The audit report shall be made at the Commission meeting.
  
6. Meeting
  - 6.1 The meeting should be held in principle twice a year, as a rule on the occasion of F.I.C.C .International Rally and Asia-Pacific Rally.
  - 6.2 The quorum of meeting is reached if more than half of its members are present.
  
7. Finance
  - 7.1 The income of the Commission can consist of the subsidy by F.I.C.C., the rally contribution and others.
  - 7.2 Expenditures should be decided by the Commission for the sake of common interest of the Commission.
  - 7.3 The Commission must appoint the auditor who makes audit on the account books of the Commission.
  
8. Activities
  - 8.1 The Commission organizes the Asia-Pacific Rally.
  - 8.2 The Commission issues the Asia-Pacific News.
  - 8.3 The Commission should deal with all professional matters concerned with camping and caravanning in the Asia-Pacific region.

9. Working groups

9.1 The Commission can establish working groups which executes special tasks entrusted by the Commission.

9.2 The Commission should appoint members of each working group.

10. Modification of the Regulations

10.1 The Regulations may be amended upon a proposal by the Commission in agreement with the F.I.C.C. Council

10.2 The proposed draft for the articles to be modified must be sent to the Commission members before the meeting.

10.3 The modification of the Regulations can be decided by two thirds of members present.